



# Laudate Singers

Silent Auction Procurement Form

Online Auction Date: October 28-November 8, 2020

**\*Required Information**

Donor or Company Name*
Donor Contact Person*
Donor Address *
Donor Phone
Donor Email*

--

Brief Description of Donation

Detailed Description (Please specify expiry date, color, size, quantity, number of people, restrictions, etc)

Fair Market Value (*important – please estimate*) \$\_\_\_\_\_

Minimum Bid (*optional: you wish the item ret'd to you if no bid above this amount*) \$\_\_\_\_\_

Donor Signature	Date
Auction Representative	Auction rep email:  Auction rep phone:
<p>2 sets of promotional materials may be provided, e.g. business card or brochure. One will be used for online promotion. The other will be given to the recipient together with the item.</p> <p><b>** Please contact Laudate's Manager, Miriam Davidson, at <a href="mailto:info@laudatesingers.com">info@laudatesingers.com</a> if you have any questions.**</b></p> <p>Please mail or scan/email this form to your auction representative above or submit to:</p> <p style="text-align: center;">269 West Osborne Road North Vancouver, BC V7N 2R2</p> <p style="text-align: center;">604-729-6814 <a href="mailto:info@laudatesingers.com">info@laudatesingers.com</a></p> <p style="text-align: center;"><b>THANK YOU FOR YOUR GENEROSITY!</b></p>	



# Laudate Singers

Silent Auction Tax Receipt Policy

Online Auction Date: October 28-November 8, 2020

## Tax donation receipts:

As a registered charitable organization, Laudate Singers can issue charitable donation receipts in very defined certain circumstances. If this would be important to you, please inquire. Otherwise, no receipt will be issued – only our appreciation!

If you wish further information or clarification, please contact:  
Laudate Singers 604.729.6814 or [info@laudatesingers.com](mailto:info@laudatesingers.com)

---

## FOR OFFICE USE ONLY

	Date sent	Initials
Promo		
Tax receipt		
T/Y Letter		